

Forward Plan

November 2010 - February 2011

Keith R Mitchell CBE
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 15 October 2010

Working for you



**OXFORDSHIRE
COUNTY COUNCIL**

www.oxfordshire.gov.uk

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online¹.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Legal & Democratic Services, Corporate Core, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Legal & Democratic Services, Corporate Core (contact as above, or telephone Oxford 810806) or online³.

¹ www.oxfordshire.gov.uk/ Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

² www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

³ www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Keith R Mitchell CBE</p>	<p>Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; breaking the cycle of deprivation; Oxford City liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor David Robertson</p>	<p>Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Legal & Democratic Services; members' services; HR; ICT; policy & partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health issues</p>
<p><i>Cabinet Member for Children, Young People & Families</i> Councillor Louise Chapman</p>	<p>Children's Services – lead member for Children, Young People & Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation</p>
<p><i>Cabinet Member for Finance & Property</i> Councillor Jim Couchman</p>	<p>Finance; property and procurement</p>
<p><i>Cabinet Member for Growth & Infrastructure</i> Councillor Ian Hudspeth</p>	<p>Regional planning; strategic planning and transport within Oxfordshire; waste management; environmental management; flooding; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Police & Policy Co-ordination</i> Councillor Kieron Mallon</p>	<p>Police issues; community safety, anti-social behaviour, crime and the fear of crime; drugs and alcohol awareness and Council policy co-ordination</p>
<p><i>Cabinet Member for Safer & Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, community cohesion; equalities and social inclusion; voluntary and community sector; Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Schools Improvement</i> Councillor Michael Waine</p>	<p>Primary & secondary schools; special schools; pupil services; school transport; music services; Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Transport</i> Councillor Rodney Rose</p>	<p>Implementation of schemes for transport; highways; traffic and parking; road safety; public passenger transport and access to the countryside</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

Draft Corporate Plan 2011/12

To seek agreement to the content of the next corporate plan.

Decision Maker and Target Date: Cabinet, 25 January 2011

Consultations: We will consult partner organisations as appropriate

Report By: Assistant Chief Executive (Strategy)

Contact: Maggie Scott, Corporate Policy Manager Tel: (01865) 816081

Ref: 2010/153

Delegated Powers of the Chief Executive

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

Decision Maker and Target Date: Cabinet, 25 January 2011

Consultations: N/A

Report By: Assistant Head of Legal & Democratic Services

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2010/154

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

Establishment Review - November 2010

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

Decision Maker and Target Date: Cabinet, 16 November 2010

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2010/113

Performance Management 2nd Quarter Progress Report Against Priorities and Targets

Quarterly Performance Monitoring Report.

Decision Maker and Target Date: Cabinet, 21 December 2010

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384 Ref: 2010/138

Establishment Review - February 2011

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

Decision Maker and Target Date: Cabinet, 16 February 2011

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280 Ref: 2010/167

CABINET MEMBER: ADULT SERVICES

Provision of Housing and Support Services for Adults with Mental Health Conditions

To consider housing and support contracts to recommended providers.

Decision Maker and Target Date: Cabinet Member for Adult Services, 16 November 2010

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858 Ref: 2010/117

Day Opportunities for Older People

To consider approval of the proposed strategy in relation to day opportunities.

Decision Maker and Target Date: Cabinet, 16 November 2010

Consultations: Members of public, users of services, providers of services.

Report By: Director for Social & Community Services

Contact: Varsha Raja, Assistant Head of Service, Strategic Commissioning Tel: (01865) 323552 Ref: 2010/178

Annual Report by the Commission for Social Care Inspection on Adult Social Services

To consider the Annual Report by the Care Quality Commission.

Decision Maker and Target Date: Cabinet, 25 January 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Steve Thomas, Performance Information Manager Tel: (01865) 323609 Ref: 2010/152

CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)

Oxfordshire Supporting People Strategy 2011-16

To seek approval of the draft strategy for consultation.

Decision Maker and Target Date: Cabinet Member for Adult Services, 5 November 2010

Consultations: District Councils, PCT, Probation Service, service users, carers, provider sector

Report By: Director for Social & Community Services

Contact: Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858 Ref: 2010/079

CABINET MEMBER: CHILDREN, YOUNG PEOPLE & FAMILIES

Chill Out Fund 2010/11 - November 2010

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 3 November 2010

Consultations: N/A

Report By: Area Service Manager - Youth (Central)

Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2010/179

Children's Community Therapy Services

To consider and approve recommendation for contract award.

Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 7 December 2010

Consultations: N/A

Report By: Director for Children, Young People & Families

Contact: Janet Pring, Service Manager, Commissioning Tel: (01865) 815693

Ref: 2010/136

CABINET MEMBER: FINANCE & PROPERTY

Financial Monitoring - November 2010

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 16 November 2010

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2010/112

Treasury Management Mid Term Review 2010/11

To provide a mid term review of Treasury Management activity in 2010/11 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: Cabinet, 16 November 2010

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Tim Chapple, Financial Manager - Treasury & Pension Fund Investments Tel: (01865) 323978

Ref: 2010/114

Service & Resource Planning Report for 2011/12 - 2015/16 (November 2010)

To provide an update to the service and resource planning process for 2011/12-2015/2016, including implications of the comprehensive spending review.

Decision Maker and Target Date: Cabinet, 16 November 2010

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971

Ref: 2010/116

Financial Monitoring - December 2010

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 21 December 2010

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2010/137

Service & Resource Planning Report for 2011/12 - 2015/16 (December 2010)

To provide an update to the service and resource planning process for 2011/12 – 2015/16, including the review of charges.

Decision Maker and Target Date: Cabinet, 21 December 2010

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel:

(01865) 323971

Ref: 2010/146

Financial Monitoring - January 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 25 January 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2010/150

Service & Resource Planning Report for 2011/12 - 2015/16 (January 2011)

To provide background and context to the service and resource planning process for 2011/12 – 2015/16.

Decision Maker and Target Date: Cabinet, 25 January 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel:

(01865) 323971

Ref: 2010/151

Financial Monitoring - February 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 16 February 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2010/166

CABINET MEMBER: GROWTH & INFRASTRUCTURE

Oxfordshire Concessionary Fares Scheme

To seek approval to agree those aspects of the Oxfordshire concessionary fares scheme which need to be included in the arrangements for reimbursement of bus operators due to be published on 30 November 2010 (note that this will generally not include consideration of those aspects of the scheme which are not relevant to operator reimbursement, which can be considered slightly later).

Decision Maker and Target Date: Cabinet, 16 November 2010

Consultations: Under consideration

Report By: Head of Sustainable Development

Contact: Dick Helling, Principal Policy Officer Tel: (01865) 815859

Ref: 2010/168

Waste Acceptance Policy

To seek approval for the Waste Acceptance Policy (WAC) for Waste Recycling Centres (WRC). Laying out the site rules, usage and waste disposal options for material streams at the WRC.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure, 25 November 2010

Consultations: Public, District Councils and third sector organisations

Report By: Head of Sustainable Development

Contact: Amy Howard, Waste Contracts Officer Tel: (01865) 815349

Ref: 2010/100

Impact of the Proposed LEZ on Low Frequency Bus Services

To consider whether to ask the Traffic Commissioner to introduce a Traffic Regulation Condition to give effect to the decision on 26 March 2009 to introduce a Low Emission Zone in Oxford City Centre, and if so the precise details – including the treatment of low frequency services – of the Condition to be requested.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure,
25 November 2010

Consultations: Oxford City Council, by discussion; possibly also bus operator,
through a consultation meeting

Report By: Head of Highways & Transport

Contact: Dick Helling, Principal Policy Officer Tel: (01865) 815859, Martin
Kraftl, Senior Transport Planner Tel: (01865) 815786

Ref: 2009/211

Oxfordshire Minerals and Waste Development Framework - Annual Monitoring Report 2010

To seek approval to the Minerals and Waste Annual Monitoring Report 2009 for publication and submission to the Secretary of State.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure,
25 November 2010

Consultations: N/A

Report By: Head of Sustainable Development

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865)
815544

Ref: 2010/155

Contract for the Remediation of Contaminated Land at Oakley Wood Closed Landfill Site

To seek to award a contract to deliver remediation works at Oakley Wood closed landfill site. The delivery of works is in two phases. Phase 1 is for a detailed costed proposal for completion of site works to enact the preferred option (approx £15k). Phase 2 is for the actual remediation works (in excess of £1m) subject to the award of capital funding from the Environment Agency. If grant funding is not secured there will be no commitment by the Council to deliver the works.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure,
25 November 2010

Consultations: N/A – SODC, EA involved as land is designated Contaminated
Land. OCC planners will also need to agree the final restoration
scheme.

Report By: Head of Sustainable Development

Contact: Mark Watson, Waste Contracts Officer Tel: (01865) 815747

Ref: 2010/173

Eco Bicester Vision

To decide whether to adopt Vision as OCC Policy.

Decision Maker and Target Date: Cabinet, 21 December 2010

Consultations: Public consultation.

Report By: Head of Sustainable Development

Contact: Daniel Round, Principal Transport Planner Tel: (01865) 815623,
Martin Tugwell, Interim Head of Sustainable Development Tel:
(01865) 815113 Ref: 2010/171

CABINET MEMBER: POLICE & POLICY CO-ORDINATION

NIL

CABINET MEMBER: SAFER & STRONGER COMMUNITIES

Oxfordshire Disaster Relief Charity

To authorise the establishment of a charity to support Oxfordshire residents in times of need.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 8 November 2010

Consultations: N/A

Report By: Head of Legal & Democratic Services

Contact: Peter Clark, Head of Legal & Democratic Services Tel: (01865) 323907 Ref: 2010/141

Response Standards Report

To:

- (a) note the contents of the report regarding the response standards for 2009/10; and
- (b) request the Chief Fire Officer to report back to the Cabinet Member for Safer & Stronger Communities on the response standards for 2010/11.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 8 November 2010

Consultations: N/A

Report By: Chief Fire Officer

Contact: Nigel Wilson, Assistant Chief Fire Officer Tel: (01865) 855206

Ref: 2010/144

Conditions of Service/Remuneration Arrangements for Fire Fighters on the Retained Duty System

To consider whether to continue with the project to trial a new pay scheme for retained fire fighters.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 13 December 2010

Consultations: Fire Brigades Union – representative bodies meeting.

Report By: Chief Fire Officer

Contact: Chris Stevenson, Business and Improvement Manager Tel: (01865) 855211

Ref: 2010/172

Integrated Risk Management Plan (IRMP) Fire & Rescue - Project

To approve the project to be delivered in the 2011-12 IRMP action plan.

Decision Maker and Target Date: Cabinet, 16 February 2011

Consultations: Wide consultation with all Oxfordshire citizens and partners

Report By: Chief Fire Officer

Contact: David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin Thomas, Acting Deputy Chief Fire Officer Tel: (01865) 855206

Ref: 2010/143

CABINET MEMBER: SCHOOLS IMPROVEMENT

Oxford School - Statutory Closure Notice

To consider representations and decide whether to close Oxford School to enable replacement by an academy.

Decision Maker and Target Date: Cabinet, 2 November 2010

Consultations: Statutory 6 September – 22 October

Report By: Director for Children, Young People & Families

Contact: Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458 Ref: 2010/157

Botley Primary School & Elms Road Nursery/Children's Centre - Statutory Notice

To consider the proposal to merge Botley Primary and Elms Road Nursery School & Children's Centre, and approve issue of statutory notice.

Decision Maker and Target Date: Cabinet, 16 November 2010

Consultations: Full statutory and informal consultation

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/102

Expansion of Sandhills Primary School

To consider the expansion of Sandhills Primary School and approve issue of statutory notice if objections received.

Decision Maker and Target Date: Cabinet, 16 November 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/021

Henley Primary School Provision

If there are no objections to consider a report on a public consultation into how primary school provision in Henley can be expanded, and approve issue of any statutory notice(s) that result from this.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 7 December 2010

Consultations: N/A

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/131

St Edburgs CE Aided Primary School

If no objections are received, consider a report on a public consultation into the relocation of St Edburgs CE Aided Primary School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 7 December 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

*Contact: Allyson Milward, Service Manager - School Organisation and Planning
Tel: (01865) 816447 Ref: 2010/158*

Henley Primary School Provision

If there are objections to consider a report on a public consultation into how primary school provision in Henley can be expanded, and approve issue of any statutory notice(s) that result from this.

Decision Maker and Target Date: Cabinet, 21 December 2010

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning
Tel: (01865) 816459 Ref: 2010/105*

St Edburgs CE Aided Primary School

If objections are received, consider a report on a public consultation into relocation of St Edburgs CE Aided Primary School.

Decision Maker and Target Date: Cabinet, 21 December 2010

Consultations: Informal consultation needs to be re-run by the school due to the time elapsed since the initial consultation.

Report By: Director for Children, Young People & Families

*Contact: Allyson Milward, Service Manager - School Organisation and Planning
Tel: (01865) 816447 Ref: 2008/092*

Amendments required in Fair Funding Formula for Schools from 1 April 2011

To consider proposed changes required to the Fair Funding Formula for Oxfordshire's schools from 1 April 2011 and to seek agreement to proposals to be presented to Cabinet.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 4 January 2011

Consultations: Formal Consultation with schools, private, voluntary and independent (PVI) settings and other stakeholders planned from 11 October to 14 November 2010 re the Early Years Single Funding Formula (EYSFF). Statutory consultation with Schools Forum.

Report By: Director for Children, Young People & Families

Contact: Gillian McKee, CYP&F Technical Accountant Tel: (01865) 797139,
Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512
Ref: 2010/169

Amendments required in Fair Funding Formula for Schools from April 2011

To consider proposed changes required to the Fair Funding Formula for Oxfordshire's schools from 1 April 2011 and to seek agreement to recommendations to Council.

Decision Maker and Target Date: Cabinet, 25 January 2011

Consultations: Formal Consultation with schools, private, voluntary and independent (PVI) settings and other stakeholders planned from 11 October to 14 November 2010 re the Early Years Single Funding Formula (EYSFF). Statutory consultation with Schools Forum.

Report By: Director for Children, Young People & Families

Contact: Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512
Ref: 2010/170

CABINET MEMBER: TRANSPORT

OCC Parking Standards for Residential and Commercial Development

To seek approval for the adoption of the new residential parking standards as a policy to enable the assessment of parking levels for new developments within Oxfordshire.

* Commercial parking standards and cycle parking standards to remain the same.

Decision Maker and Target Date: Cabinet, 16 November 2010

Consultations: Officers from each Council have agreed on new parking standards for residential development within Oxford. The basis of the new parking standards are from the research undertaken by Phil Jones Associates, who were commissioned by the County, Districts and the City to analysis the current adopted parking standards within recently built developments around the County.

Report By: Head of Highways & Transport

Contact: David Groves, Transport Development Control Manager Tel: (01865) 816042 Ref: 2010/156

Oxford, North Oxford CPZ - Minor Amendments

To consider minor amendments to the parking scheme in North Oxford.

Decision Maker and Target Date: Cabinet Member for Transport, 25 November 2010

Consultations: Local community via Public Notices; directly with emergency services and other stakeholders

Report By: Head of Highways & Transport

Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942 Ref: 2010/120

Cherwell District Parking, Waiting and Loading Restrictions - Consolidation Order

To consider consolidation of all parking, waiting and loading restrictions throughout the Cherwell District Council area into a single Traffic Regulation Order.

Decision Maker and Target Date: Cabinet Member for Transport, 25 November 2010

Consultations: Local community via Public Notices; directly with emergency services and other stakeholders.

Report By: Head of Highways & Transport

Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942 Ref: 2008/043

Bicester Market Square

To seek approval for the proposed scheme to be taken forward to preliminary and detailed design stages.

Decision Maker and Target Date: Cabinet Member for Transport, 25 November 2010

Consultations: Public Exhibition/consultation on potential layouts for Market Square held in November 2009

Report By: Head of Highways & Transport

Contact: Joanne Sage, Assistant Transport Planner Tel: (01865) 816514

Ref: 2010/084

Oxford, Summertown CPZ - Minor Amendments

To consider minor amendments to the parking scheme in Summertown.

Decision Maker and Target Date: Cabinet Member for Transport, 25 November 2010

Consultations: Local community via Public Notices; directly with emergency services and other stakeholders

Report By: Head of Highways & Transport

Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

Ref: 2010/129

Disabled Persons Parking Places - Oxford & West Oxfordshire

Introduction of new and removal of redundant parking places for holders of Disabled (blue) badges.

Decision Maker and Target Date: Cabinet Member for Transport, 25 November 2010

Consultations: Local community via Public Notices; directly with emergency services and other stakeholders

Report By: Head of Highways & Transport

Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

Ref: 2010/130

Henley: Proposed Stopping Up at Bell Street

To consider proposals to stop-up following public consultation.

Decision Maker and Target Date: Cabinet Member for Transport, 25 November 2010

Consultations: Public consultation Aug to Sept

Report By: Head of Highways & Transport

Contact: Kevin Haines, Group Manager, Policy & Asset Management Tel: (01865) 815687

Ref: 2010/148

Oxford, Proposed Variation of Charges for Residents' Permits

To consider changes to the cost of Residents' parking permits in Oxford.

Decision Maker and Target Date: Cabinet Member for Transport, 25 November 2010

Consultations: Local community via public notices, directly with emergency services and other stakeholders.

Report By: Head of Highways & Transport

Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

Ref: 2010/160

Residents' Permit Holder Bay - Victor Street, Jericho, Oxford

To seek approval to move a residents' permit holder bay in Victor Street, Jericho, Oxford to the other side of the road to provide more residents' parking and to assist a disabled resident.

Decision Maker and Target Date: Cabinet Member for Transport, 25 November 2010

Consultations: Deposit documents at County Hall. Letters to formal consultees and local residents. Notice on street and in the Oxford Times.

Report By: Head of Highways & Transport

Contact: Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978

Ref: 2010/174

Oxford, Headington Quarry CPZ - Minor Amendments

To consider minor amendments to the parking scheme in Headington Quarry.

Decision Maker and Target Date: Cabinet Member for Transport, 6 January 2011

Consultations: Local community via Public Notices; directly with emergency services and other stakeholders

Report By: Head of Highways & Transport

Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

Ref: 2010/127

Chipping Norton: A44 London Road - Pelican Crossing

To consider the report on the results of public consultation on the introduction of a new pelican crossing.

Decision Maker and Target Date: Cabinet Member for Transport, 6 January 2011

Consultations: To be undertaken with frontagers to the scheme, emergency services, local Councils and Councillors, and others as appropriate during October/early November 2010.

Report By: Head of Highways & Transport

Contact: Mike Wasley, Senior Engineer Tel: (01865) 810464

Ref: 2010/175

A44 Yarnton - Staggered Toucan Crossing (South of Sandy Lane in vicinity of Gravel Pits Lane)

To consider a report on results of public consultation to install a shared space environment and seek approval to proceed to detailed design and subsequent construction.

Decision Maker and Target Date: Cabinet Member for Transport, 6 January 2011

Consultations: To be undertaken with frontagers to the scheme, emergency services, local Councils and Councillors, disability user groups and others as appropriate.

Report By: Head of Highways & Transport

Contact: Andy Warren, Senior Engineer Tel: (01865) 815835 Ref: 2010/176

Oxford Road (Cowley) Zebra Crossing

To consider approval of a zebra crossing in the vicinity of 107 Oxford Road, Cowley.

Decision Maker and Target Date: Cabinet Member for Transport, 6 January 2011

Consultations: Stakeholders (all formal consultees), emergency services, frontagers, local Councillors and MPs, notices in local newspaper.

Report By: Head of Highways & Transport

Contact: Aron Wisdom, Transport Planner Tel: (01865) 810454 Ref: 2010/177

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan.

Cabinet - 2 November 2010

- **Oxford School - Statutory Closure Notice** 2010/157
Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458

Cabinet - 16 November 2010

- **Establishment Review - November 2010** 2010/113
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Day Opportunities for Older People** 2010/178
Varsha Raja, Assistant Head of Service, Strategic Commissioning Tel: (01865) 323552
- **Financial Monitoring - November 2010** 2010/112
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Treasury Management Mid Term Review 2010/11** 2010/114
Tim Chapple, Financial Manager - Treasury & Pension Fund Investments Tel: (01865) 323978
- **Service & Resource Planning Report for 2011/12 - 2015/16 (November 2010)** 2010/116
Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971
- **Oxfordshire Concessionary Fares Scheme** 2010/168
Dick Helling, Principal Policy Officer Tel: (01865) 815859
- **Botley Primary School & Elms Road Nursery/Children's Centre - Statutory Notice** 2010/102
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Expansion of Sandhills Primary School** 2010/021
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **OCC Parking Standards for Residential and Commercial Development** 2010/156
David Groves, Transport Development Control Manager Tel: (01865) 816042

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- **Performance Management 2nd Quarter Progress Report Against Priorities and Targets** 2010/138
*Alexandra Bailey, Corporate Performance and Review Manager
Tel: (01865) 816384*
- **Financial Monitoring - December 2010** 2010/137
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Service & Resource Planning Report for 2011/12 - 2015/16 (December 2010)** 2010/146
*Lorna Baxter, Assistant Head of Finance (Corporate Finance)
Tel: (01865) 323971*
- **Eco Bicester Vision** 2010/171
Daniel Round, Principal Transport Planner Tel: (01865) 815623, Martin Tugwell, Interim Head of Sustainable Development Tel: (01865) 815113
- **Henley Primary School Provision** 2010/105
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **St Edburgs CE Aided Primary School** 2008/092
Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447

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- **Draft Corporate Plan 2011/12** 2010/153
Maggie Scott, Corporate Policy Manager Tel: (01865) 816081
- **Delegated Powers of the Chief Executive** 2010/154
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Annual Report by the Commission for Social Care Inspection on Adult Social Services** 2010/152
Steve Thomas, Performance Information Manager Tel: (01865) 323609
- **Financial Monitoring - January 2011** 2010/150
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Service & Resource Planning Report for 2011/12 - 2015/16 (January 2011)** 2010/151
*Lorna Baxter, Assistant Head of Finance (Corporate Finance)
Tel: (01865) 323971*
- **Amendments required in Fair Funding Formula for Schools from April 2011** 2010/170
Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512

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- **Establishment Review - February 2011** 2010/167
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Financial Monitoring - February 2011** 2010/166
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Integrated Risk Management Plan (IRMP) Fire & Rescue - Project** 2010/143
David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin Thomas, Acting Deputy Chief Fire Officer Tel: (01865) 855206

Cabinet Member for Adult Services (Supporting People Commissioning Body) - 5 November 2010

- **Oxfordshire Supporting People Strategy 2011-16** 2010/079
Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858

Cabinet Member for Adult Services - 16 November 2010

- **Provision of Housing and Support Services for Adults with Mental Health Conditions** 2010/117
Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858

Cabinet Member for Children, Young People & Families - 3 November 2010

- **Chill Out Fund 2010/11 - November 2010** 2010/179
Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649

Cabinet Member for Children, Young People & Families - 7 December 2010

- **Children's Community Therapy Services** 2010/136
Janet Pring, Service Manager, Commissioning Tel: (01865) 815693

Cabinet Member for Growth & Infrastructure - 25 November 2010

- **Waste Acceptance Policy** 2010/100
Amy Howard, Waste Contracts Officer Tel: (01865) 815349
- **Impact of the Proposed LEZ on Low Frequency Bus Services** 2009/211
*Dick Helling, Principal Policy Officer Tel: (01865) 815859,
Martin Kraftl, Senior Transport Planner Tel: (01865) 815786*
- **Oxfordshire Minerals and Waste Development Framework - Annual Monitoring Report 2010** 2010/155
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Contract for the Remediation of Contaminated Land at Oakley Wood Closed Landfill Site** 2010/173
Mark Watson, Waste Contracts Officer Tel: (01865) 815747

Cabinet Member for Safer & Stronger Communities - 8 November 2010

- **Oxfordshire Disaster Relief Charity** 2010/141
Peter Clark, Head of Legal & Democratic Services Tel: (01865) 323907
- **Response Standards Report** 2010/144
Nigel Wilson, Assistant Chief Fire Officer Tel: (01865) 855206

Cabinet Member for Safer & Stronger Communities - 13 December 2010

- **Conditions of Service/Remuneration Arrangements for Fire Fighters on the Retained Duty System** 2010/172
Chris Stevenson, Business and Improvement Manager Tel: (01865) 855211

Cabinet Member for Schools Improvement - 7 December 2010

- **Henley Primary School Provision** 2010/131
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **St Edburgs CE Aided Primary School** 2010/158
Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447

Cabinet Member for Schools Improvement - 4 January 2011

- **Amendments required in Fair Funding Formula for Schools** 2010/169
from 1 April 2011
Gillian McKee, CYP&F Technical Accountant Tel: (01865) 797139, Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512

Cabinet Member for Transport - 25 November 2010

- **Oxford, North Oxford CPZ - Minor Amendments** 2010/120
David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942
- **Cherwell District Parking, Waiting and Loading Restrictions - Consolidation Order** 2008/043
David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942
- **Bicester Market Square** 2010/084
Joanne Sage, Assistant Transport Planner Tel: (01865) 816514
- **Oxford, Summertown CPZ - Minor Amendments** 2010/129
David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942
- **Disabled Persons Parking Places - Oxford & West Oxfordshire** 2010/130
David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942
- **Henley: Proposed Stopping Up at Bell Street** 2010/148
Kevin Haines, Group Manager, Policy & Asset Management Tel: (01865) 815687
- **Oxford, Proposed Variation of Charges for Residents' Permits** 2010/160
David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942
- **Residents' Permit Holder Bay - Victor Street, Jericho, Oxford** 2010/174
Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978

Cabinet Member for Transport - 6 January 2011

- **Oxford, Headington Quarry CPZ - Minor Amendments** 2010/127
David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942
- **Chipping Norton: A44 London Road - Pelican Crossing** 2010/175
Mike Wasley, Senior Engineer Tel: (01865) 810464

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- **A44 Yarnton - Staggered Toucan Crossing (South of Sandy Lane in vicinity of Gravel Pits Lane)** 2010/176
Andy Warren, Senior Engineer Tel: (01865) 815835
- **Oxford Road (Cowley) Zebra Crossing** 2010/177
Aron Wisdom, Transport Planner Tel: (01865) 810454